

靜宜大學招待所住宿公約
The Convention of
Providence University Guest House

民國 105 年 02 月 02 日總務會議修正通過

- 一、住宿期間請勿偕同未經申請核准之人員住宿招待所。
No unapproved guests are allowed to stay overnight in the Guest House.
- 二、請按分配寢室床位住宿，勿擅自頂讓或調換床位。
Accommodations arrangements are fixed. Changing these arrangements is prohibited.
- 三、進出寢室或就寢時，記得隨時將房門鎖上，以維護個人財產安全。
Keep the door locked whenever you leave the room to secure personal property
- 四、貴重物品須自行負責保管。
Guests are responsible for watching out their belongings.
- 五、請配合校方規定之門禁時間進出。
The entry to the Guest House will be strictly administered after 23:00.
- 六、進入招待所即勿大聲喧嘩，以維持安寧的休息環境。
Please keep your voice down in Guest House area.
- 七、招待所內不可飼養寵物及使用違禁品。
No pets and prohibited items in the Guest House.
- 八、招待所內除電腦、音響、電扇等電器設備外，其他高耗能電器均嚴禁使用，以確保用電安全。
Appliances that are not permitted except for domestic appliances, such as computer, CD player, fan, hair dryer, or so forth.
- 九、招待所區域內嚴禁用火，以防範火災發生。如欲烹煮食物，以茶水間內提供之現有設備為之。
Fire is strictly prohibited in guest house area. Microwave oven is available at the kitchen.
- 十、招待所（含陽台及人員出入口附近）全面禁煙。
No smoking in the Guest House areas.
- 十一、請保持環境衛生，共同維護安寧及安全。
Please keep the Guest House areas clean.
- 十二、飲水機應共同保持清潔，勿傾倒茶渣、麵屑等雜物，以維持暢通。
Please keep the water dispenser clean.
- 十三、離開房間時，請隨時關閉電源（含電燈、冷氣、電視等）。
Turn off electrical equipment whenever you leave the room.
- 十四、借住人請愛護招待所各項設備及用品，如有損壞、遺失，需照價賠償。
Please use the facilities and advices in the Guest House with care. Compensation will be required if they are damaged or lost.
- 十五、離宿時，請將鑰匙交還總務處保管組。
Please return the key to Division of Facility Management when you check out.
- 十六、如遇緊急狀況，請與校警隊（分機 11370）聯絡，其它連絡電話：校安中心(0921-382470)。
For emergency situation, please contact with University Security (ext.11370), Campus Security center (0921-382470).
- 十七、本公約經總務會議通過後實施，修正時亦同。
This declaration will be implemented after approval br General Affairs Meeting. Amendments will go through the same procedure.

民國 99 年 11 月 04 日總務會議通過

民國 104 年 10 月 22 日總務會議修正通過